



2022-23 KIDS RUN THE OC NEXT STEPS CHECKLIST

- Attend KROC training (you did it!)
- Get approvals from your principal.
- Make a presentation to PTA key leaders or entire PTA to gain buy-in + find volunteers.
- Enlist help of key school staff/PTA, etc. to solicit volunteer coaches & coordinators.
- Develop School Specific Training Program Details (dates, meeting places, times, schedules, coach contact information) – Template is provided.
- Hold Mandatory Parent Meeting to provide specific training program detail and KROC program registration detail to students and parents and to solicit volunteers.
- Begin encouraging registration and developing team roster (see handouts for directions).
- Attend Mandatory Coach's Training.
- Begin training program no later than week of February 5, 2023.
- Turn in spreadsheet rosters & scholarships by COB February 24, 2023 (if you are going this route). You must create, distribute and collect registration information and payment. One spreadsheet and one check must be provided to the OC Marathon Foundation. We will provide you with the data that must be collected.
- Remind parents to register online by March 1, 2023 (\$29.00 fee). Once 30 participant thresholds are met, school receives \$5.00 rebate per runner over the threshold.
- Collect signed waivers – can be downloaded in English and Spanish at www.kidsruntheoc.org
- Receive final roster from OC Marathon by March 16, 2023.
- Approve roster and/or send any changes to OCMF by Sunday March 20, 2023.
- Attend Mandatory Event Day Training on April 23, 2023. **Hard copies of waivers for every participant must be handed in at this meeting in order to release bibs.**
- Hold Mandatory Parent Meeting for Event Day to hand out all Event Day maps, instructions etc. and distribute bibs (or hold bibs until race morning).
- Come to race day, May 6th, 2023 and HAVE A BLAST!

WWW.KIDSRUNTHEOC.COM/COACHES-CORNER